National Finance Center
Front-End System Interface (FESI)
Incentive Awards (110)

Data Element Name	Data Element Format	Start Position	End Position	Element Description	Optional Mandated O/M	Values	Customer Data Element Name
DOCUMENT-TYPE	A3	1	3	Indicates the type of document being processed	M	Three position numeric field. For this document the values is "110".	
AGCY-CODE	A2	4	5	The first level of the organizational structure codes used to identify the agency as defined by the National Finance Center.	M	Two position alphanumeric field. For a list of valid values, see TMGT Table 023, Agency/Bureau.	
SUBMITTING-OFFICE-NUMBER	A4	6	9	An identifying code assigned by the Office of Personnel Management to a Federal civilian personnel office authorized to appoint and separate employees and maintain personnel	M	Four position alphanumeric field. For a list of valid values, see TMGT Table 001, Personnel Office Identifier Name and Address.	
BATCH-NO-PERSONNEL	A4	10	13	Number assigned by a personnel office to identify different batches of documents transmitted to the National Finance Center.	M	66XX - The document remains in suspense until corrective action is taken. 67XX - The document remains in suspense for one pass and coded for deletion unless some type of positive action is taken.	
SSNO	A9	14	22	A unique identifying number assigned by the Social Security Administration.	M	Employee SSNO	
FILLER	A1	23	23	Unused field	M	SPACES	
PAY-PERIOD-NUMBER	A2	24	25	The number corresponding to the pay period for which this document is being processed.	M	01 through 27	
FILLER	A30	26	55	Unused field	M	SPACES	
USER-ID	A7	56	62	The user identification of the person entering the data.	M	Seven position alpha field.	

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DEPARTMENT-CODE	A2	63	64	Identifies the department of the U. S. government.	M	For a list of valid values, see the OPM Guide to Personnel Data Standards.	
FILLER	A42	65	106	Unused field.	M	SPACES	
FESI-IDENTIFIER-NUMBER	A15	107	121	Identifies transactions in user's system.	O		
UEID	A20	122	141	A unique employee ID (for future OPM use).			
FILLER	A9	142	150	Unused field.	M	SPACES	
AWARDS-CASE-NUMBER	A8	151	158	Cash award case number assigned by the agency.	M	Eight position numeric field. Agency defined. If the award is a group award, enter the same case number on each individual cash award document.	
STORED-ACCTG-IND	A1	159	159	Indicates whether stored accounting is used or accounting data will be entered on the document.	M	Y (Yes) = Use stored accounting N (No) = Use accounting entered on document	
CASH-AWARD-TYPE-CODE	A1	160	160	The type of cash award received by an employee.	M	One position numeric field. 0 = None 1 = Suggestion 2 = Performance 3 = Special Act of Service 4 = Spot 6 = Bonus 7 = Invention 9 = Other	
DATE-CASH-AWARD-FROM-MO	A2	161	162	Period covered for award - beginning month.	M	Two position numeric field.	

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Data Element Name	Data Element Format	Start Position	End Position	Element Description	Optional Mandated O/M	Values	Customer Data Element Name
DATE-CASH-AWARD-FROM-DA	A2	163	164	Period covered for award - beginning date.	M	Two position numeric field.	
DATE-CASH-AWARD-FROM-CN	A2	165	166	Period covered for award - beginning century.	M	Two position numeric field	
DATE- CASH-AWARD-FROM-YR	A2	167	168	Period covered for award - beginning year.	M	Two position numeric field.	
DATE-CASH-AWARD-TO-MO	A2	169	170	Period covered for award - ending month.	M	Two position numeric field.	
DATE-CASH-AWARD-TO-DA	A2	171	172	Period covered for award - ending date.	M	Two position numeric field.	
DATE-CASH-AWARD-TO-CN	A2	173	174	Period covered for award - ending century.	M	Two position numeric field.	
DATE-CASH-AWARD-TO-YR	A2	175	176	Period covered for award - ending year.	M	Two position numeric field.	
TANGIBLE-BENEFITS	A1	177	177	Indicates if the value of the award is based on tangible benefits.	O	One position alphanumeric field. 1 = indicates benefits are tangible Blank = indicates benefits are intangible	
FIRST-YEAR-SAVINGS	A10	178	187	The monetary amount of the first year savings as a result of implementing a suggestion.	O	Ten position numeric field. Only applies to awards with tangible benefits.	
INTANGIBLE-BENEFITS	A1	188	188	Indicates if the value of the award is based on intangible benefits.	O	One position alphanumeric field. 1 = indicates benefits are intangible Blank = indicates benefits are tangible	
CASH-AWARD-PAY-CODE	A1	189	189	Indicates if the action is to generate a payment or update the database.	M	Valid Values: 0 = Pay and update 1 = Update only	

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Data Element Name	Data Element Format	Start Position	End Position	Element Description	Optional Mandated O/M	Values	Customer Data Element Name
CURRENT-CASH-AWARD	A8	190	197	The amount of the cash award.	M	Eight position numeric field.	
NO-PERSONS-CASH-AWARD	A3	198	200	The number of persons included in the cash award.	M	Three position alphanumeric field.	
ACCTG-DIST-FISCAL-YR-CODE	A1	201	201	The first position of the accounting data that represents the fiscal year.	M	One position alphanumeric field.	
ACCTG-DIST-APPN-CODE	A2	202	203	Accounting code to which the expenses are to be charged.	M	Two position alphanumeric field.	
ACCTG-DIST-SUB-LEVEL-CODES	A24	204	227	The accounting levels to which the expenses are to be charged.	M	Twenty-four position alphanumeric field.	
CASH-AWARD-AGCY-CHARGED	A2	228	229	The agency code that the cash award is being charged to if not the employee's agency.	O	Valid agency code or blank. This field should only be used if another agency is giving an award to the employee.	
CASH-AWARD-ACCT-STA-CHG	A4	230	233	The accounting station charged for cash award if not the employee's accounting station.	O	Valid accounting station or blank. This field should only be used if another agency/accounting station is giving an award to the employee.	
NAT-ACT-2ND-3-POS	A3	234	236	The nature of action code for the type of award being processed.	O	For a list of valid values, see the OPM Guide to Personnel Data Standards. **If not applicable, enter spaces.**	
CSC-AUTH-CODE-2ND-NOA	A3	237	239	The first 3-digit alphanumeric code assigned by the Office of Personnel Management to identify the legal authority for granting the award.	O	For a list of valid values, see the OPM Guide to Personnel Data Standards. **If not applicable, enter spaces.**	
CSC-AUTH-2ND-CODE-2ND-NOA	A3	240	242	The second 3-digit alphanumeric code assigned by the Office of Personnel Management to identify the legal authority for granting the award.	O	For a list of valid values, see the OPM Guide to Personnel Data Standards. **If not applicable, enter**	

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Data Element Name	Data Element Format	Start Position	End Position	Element Description	Optional Mandated O/M	Values	Customer Data Element Name
						spaces.	
DATE-PERS-ACTN-EFF-MO	A2	243	244	The effective month of the cash award.	M	Two position numeric field	
DATE-PERS-ACTN-EFF-DA	A2	245	246	The effective date of the cash award.	M	Two position numeric field.	
DATE-PERS-ACTN-EFF-CN	A2	247	248	The effective century of the cash award.	M	Two position numeric field.	
DATE-PERS-ACTN-EFF-YR	A2	249	250	The effective year of the cash award.	M	Two position numeric field.	
CASH-AWARD-CODE	A4	251	254	A code that defines the award.	M	Four position alphanumeric field. The first position values are as follows: H = Honorary C = Cash B = Both For a complete list of valid values, see TGMT Table 043, Award Type Code.	
CHECK-MAIL-ADDR-IND	A1	255	255	Indicates where the employee's cash award check should be delivered.	M	1 = Personnel Office Identifier (POI) 2 = Check mail address 3 = Specified address	
CHECK-MAIL-ADDR-LINE-1	A35	256	290	The first line of the current check mailing address.	O	Thirty-five position alphanumeric field. Complete this field only if CHECK-MAIL-ADDR-IND = 1, Specified Address. **If not applicable, enter spaces.**	
CHECK-MAIL-DESIGNATED-AGENT	A4	291	294	Identifies the person in the employee's agency to whom the employee's check is	O	Four position alphanumeric field.	

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				mailed.		Complete this field only if CHECK-MAIL-ADDR-IND = 1, Specified Address. **If not applicable, enter spaces.**	
CHECK-MAIL-ADDR-LINE-2	A35	295	329	The second line of the current check mailing address.	O	Thirty-five position alphanumeric field. Complete this field only if CHECK-MAIL-ADDR-IND = 1, Specified Address. **If not applicable, enter spaces.**	
NAT-ACT-1ST-3-POS	A3	330	332	The nature of action code for a correction or cancellation to an award.	O	Three position numeric field. 001- Cancellation 002- Correction	
CSC-AUTH-CODE-1ST-NOA	A3	333	335	The first 3-digit alphanumeric code assigned by the Office of Personnel Management to identify the legal authority for the first nature of action code.	O	For a list of valid values, see the OPM Guide to Personnel Data Standards. Complete this field only if NAT-ACT-1ST-3-POS shows 001 - Cancellation. **If not applicable, enter spaces.**	
CSC-AUTH-2ND-CODE-1ST-NOA	A3	336	338	The second 3-digit alphanumeric code assigned by the Office of Personnel Management to identify the legal authority for the first nature of action code.	O	For a list of valid values, see the OPM Guide to Personnel Data Standards. Complete this field only if NAT-ACT-1ST-3-POS shows 001 - Cancellation. **If not applicable, enter spaces.**	
CHECK-MAIL-ADDR-CITY-NAME	A20	339	358	The check mailing address city name.	O	Twenty position alphanumeric field. Complete this field only if CHECK-MAIL-ADDR-IND =	

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						1, Specified Address. **If not applicable, enter spaces.**	
CHECK-MAIL-ADDR-STATE-NAME	A2	359	360	The check mailing address state name.	O	Two position alphanumeric field. Complete this field only if CHECK-MAIL-ADDR-IND = 1, Specified Address. **If not applicable, enter spaces.**	
CSC-OTHER-LEGAL-AUTH	A20	361	380	The description of the first authority code and related identifying citations under which the agency acted in effecting the action.	O	Twenty position alphanumeric field. **If not applicable, enter spaces.**	
CSC-OTHER-LEGAL-AUTH-2ND	A20	381	400	The description of the second authority code and related identifying citations under which the agency acted in effecting the action.	O	Twenty position alphanumeric field. **If not applicable, enter spaces.**	
CHECK-MAIL-ADDR-ZIP-5	A5	401	405	The first 5-digits of the check mailing address zip code.	O	Five position numeric field. Complete this field only if CHECK-MAIL-ADDR-IND = 1, Specified Address. **If not applicable, enter spaces**.	
CHECK-MAIL-ADDR-ZIP-4	A4	406	409	The middle 4-digits of the check mailing address zip code.	O	Four position numeric field. Complete this field only if CHECK-MAIL-ADDR-IND = 1, Specified Address. **If not applicable, enter spaces.**	
CHECK-MAIL-ADDR-ZIP-2	A2	410	411	The last 2-digits of the check mailing address zip code.	O	Two position numeric field. Complete this field only if CHECK-MAIL-ADDR-IND = 1, Specified Address. **If not applicable, enter**	

Data Element Name	Data Element Format	Start Position	End Position	Element Description	Optional Mandated O/M	Values	Customer Data Element Name
						spaces.	
DATE-PERS-ACTN-VALID-MO	A2	412	413	The month the cash award action is authenticated.	M	Two position numeric field.	
DATE-PERS-ACTN-VALID-DA	A2	414	415	The date the cash award action is authenticated.	M	Two position numeric field.	
DATE-PERS-ACTN-VALID-CN	A2	416	417	The century the cash award action is authenticated	M	Two position numeric field.	
DATE-PERS-ACTN-VALID-YR	A2	418	419	The year the cash award action is authenticated.	M	Two position numeric field.	
FILLER	A3031	420	3450	Unused field.	M	SPACES	