

**National Finance Center
Front-End System Interface (FESI)
TSP Loan Doc Type (097)**

Data Element Name	Data Element Format	Start Position	End Position	Element Description	Optional Mandated O/M	Values	Customer Data Element Name
DOCUMENT-TYPE	A3	1	3	A code to indicate the type of document being processed.	M	Three position numeric field. For this document the value is "097". This FESI document is only authorized for new agency implementations. If your agency has a need for this document, please contact your customer service rep at NFC.	
AGCY-CODE	A2	4	5	The first level of the organizational structure codes identifies the Agency.	M	Two position alphanumeric field. Comments – This field should contain the agency code assigned by the NFC.	
SUBMITTING-OFFICE-NUMBER	A4	6	9	An identifying code assigned by the Office of Personnel Management to all offices that submit documents and/or information.	M	Four position numeric field.	
BATCH-NO-PERSONNEL	A4	10	13	Number assigned to personnel documents by Personnel Office to identify different batches of documents.	M	66XX – the document remains in suspense until corrective action is taken. 67XX – the document remains in suspense for one pass and is coded for deletion unless some type of positive action is taken.	
SSNO	A9	14	22	A unique nine-digit number assigned by the Social Security Administration.	M	Employee SSNO	
FILLER	A1	23	23	Unused field	M	SPACES	
PAY-PERIOD-NUMBER	A2	24	25	The number corresponding to the pay period for which this document is being processed.	M	"01" through " 27" Comments – Pay Period should correspond with pay period the document should be processed.	
FILLER	A30	26	55	Unused field	M	SPACES	

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USER-ID	A7	56	62	The user identification of the employee entering the data.	M	Seven position alphanumeric field.	
DEPARTMENT-CODE	A2	63	64	A code to identify the department of government, used mostly in the tables.	M	Two position numeric field.	
FILLER	A42	65	106	Unused field	M	SPACES	
FESI-IDENTIFIER-NUMBER	A15	107	121	Identifies transactions in user's system.	O		
UEID	A20	122	141	A unique employee ID (for future OPM use).			
FESI-DOC-EFF-CN	A2	142	143	The century the document becomes effective.	M	Two position numeric field.	
FESI-DOC-EFF-YR	A2	144	145	The year the document becomes effective.	M	Two position numeric field.	
FILLER	A5	146	150	Unused field	M	SPACES	
FIN-ORG-ALLOT-T-C	A2	151	152	The financial organization allotment trans code is a code indicating the type of allotment action requested.	M	40 = Add Federal TSP Loan* 41= Change Federal TSP Loan 42 = Delete Federal TSP Loan 50 = Add Non-Federal 401K Loan 51 = Change Non-Federal 401K Loan 52 = Delete Non-Federal 401K Loan For new agency conversion, use "40" Add Federal TSP Loan.	
FIN-ORG-ALLOT-ACCT-EFT	A17	153	169	Unique loan number that identifies the employee's Thrift Savings loan. For some plans, the loan number may be the employee's social security number followed by a single digit to uniquely distinguish between multiple loans.	M	Seventeen position alphanumeric field. May include letters A – Z, and numbers 0 – 9, and – (dash). No embedded spaces. For Federal TSP this is the loan number.	
FIN-ORG-ALLOT-AMT	A7	170	176	The amount to be deducted each pay period for repayment of the TSP loan.	M	Six position field with two assumed decimal positions 9999v99. Ex: \$25.50 = 002550	

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TSP-LOAN-NO-OF-PYMTS	A3	177	179	Defines the number of payments required to complete a Thrift Savings Loan.	M	Three position numeric field. Value range 26—390 For new agency conversions, use '360'.	
FILLER	A3271	180	3450	Unused field.	M	SPACES	

Loan documents are introduced after the 125-document has applied.