## National Finance Center Front-End System Interface (FESI) Cancellation/Revocation of Union Dues (085)

| Data<br>Element<br>Name      | Data<br>Element<br>Format | Start<br>Position | End<br>Position | Element<br>Description  | Optional<br>Mandated<br>O/M | Values  | Customer<br>Data Element<br>Name |
|------------------------------|---------------------------|-------------------|-----------------|---|-----------------------------|---|----------------------------------|
| DOCUMENT-TYPE                | A3                        | 1                 | 3               | Indicates the type of document being processed  | М                           | Three position numeric field.<br>For this document the values is<br>"085".  |                                  |
| AGCY-CODE                    | A2                        | 4                 | 5               | The first level of the organizational<br>structure codes used to identify the agency<br>as defined by the National Finance Center.  | М                           | Two position alphanumeric<br>field. For a list of valid values,<br>see TMGT Table 023,<br>Agency/Bureau.  |                                  |
| SUBMITTING-<br>OFFICE-NUMBER | A4                        | 6                 | 9               | An identifying code assigned by the Office<br>of Personnel Management to a Federal<br>civilian personnel office authorized to<br>appoint and separate employees and<br>maintain personnel | М                           | Four position numeric field.<br>For a list of valid values, see<br>TMGT Table 001, Personnel<br>Office Identifier Name and<br>Address.  |                                  |
| BATCH-NO-<br>PERSONNEL       | A4                        | 10                | 13              | Number assigned by a personnel office to<br>identify different batches of documents<br>transmitted to the National Finance Center.  | М                           | 66XX - The document remains<br>in suspense until corrective<br>action is taken.<br>67XX - The document remains<br>in suspense for one pass and<br>coded for deletion unless some<br>type of positive action is taken. |                                  |
| SSNO                         | A9                        | 14                | 22              | A unique identifying number assigned by the Social Security Administration.   | М                           | Employee SSNO   |                                  |
| FILLER                       | A1                        | 23                | 23              | Unused field  | М                           | SPACES  |                                  |
| PAY-PERIOD-<br>NUMBER        | A2                        | 24                | 25              | The number corresponding to the pay<br>period for which this document is being<br>processed.  | М                           | 01 through 27   |                                  |
| FILLER                       | A30                       | 26                | 55              | Unused field  | М                           | SPACES  |                                  |
| USER-ID                      | A7                        | 56                | 62              | The user identification of the person entering the data.  | М                           | Seven position alpha field.   |                                  |
| DEPARTMENT-CODE              | A2                        | 63                | 64              | Identifies the department of the U.S. government.   | М                           | For a list of valid values, see<br>the OPM Guide to Personnel<br>Data Standards.  |                                  |
| FILLER                       | A42                       | 65                | 106             | Unused field.   | М                           | SPACES  |                                  |
| FESI-IDENTIFIER-             | A15                       | 107               | 121             | Identifies transactions in user's system.   | 0                           |   |                                  |

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|--------------------------------------|----------|---------|-----|--|---|--|
| NUMBER                               |          |         |     |  |   |  |
| UEID                                 | A20      | 122     | 141 | A unique employee ID (for future OPM use).   |   |  |
| FESI-DOC-EFF-CN                      | A2       | 142     | 143 | The effective century of the document.   | М | Two position numeric field.  |
| FESI-DOC-EFF-YR                      | A2       | 144     | 145 | The effective year of the document.  | М | Two position numeric field.  |
| FILLER                               | A5       | 146     | 150 | Unused field.  | М | SPACES   |
| FILLER<br>UNION-<br>TRANSACTION-CODE | A5<br>A2 | 146 151 | 150 | Unused field.<br>Indicates the type of action regarding<br>withholding of union dues from an<br>employee's salary. | M | SPACES01 - New Authorization02 - Change in Local or Lodge03 - Employee RevocationReceived04 - Organization Cancellation05 - Wages Inadequate toDeduct06 - LWOP, Furlough, orSuspension07 - Employee RevocationEffective08 - National RecognitionWithdrawn09 - Employee Separated10 - Employee Not Paid ThisPay Period11 - Employee Separated, FinalSalary Due12 - Dues Deducted In Error13 - Adjustment to DuesDeducted14 - Change in Dues |
|                                      |          |         |     |  |   | <ul> <li>90 - Deactivate</li> <li>91 - Activate</li> <li>92 - Cancel Due to Promotion,</li> <li>etc. Outside of Business</li> <li>93 - Separation, Retirement</li> <li>94 - LWOP for Subsequent Pay</li> <li>Period</li> </ul>   |
| UNION-CODE                           | A2       | 153     | 154 | The union/association code to be<br>established in the database for membership<br>in an organization.              | М | See TMGT Table 010, Union<br>and Association Code Address<br>for valid values.   |
| UNION-LOCAL-CODE                     | A4       | 155     | 158 | The code for the local organization.   | М | See TMGT Table 010, Union  |

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| Cunternation/Act (Search Dates (Sec)           |       |     |      |  |   |  |
|--|-------|-----|------|--|---|--|
|  |       |     |      |  |   | and Association Code Address<br>for valid values.  |
| UNION-PRIOR-PAY-<br>PERIOD-<br>ADJUSTMENT-CODE | Al    | 159 | 159  | Indicates if an adjustment is required due to<br>deductions being made in error or the<br>cancellation notification was received after<br>the revocation date. | 0 | <ul> <li>9 - Deductions were made in<br/>error or cancellation<br/>notification was received after<br/>the revocation date.</li> <li>If not applicable, enter<br/>spaces.</li> </ul> |
| FILLER   | A3291 | 160 | 3450 | Unused Field   | М | SPACES   |