

**National Finance Center  
Front-End System Interface (FESI)  
Employee Union Dues Mass Change (083)**

<b>Data Element Name</b>	<b>Data Element Format</b>	<b>Start Position</b>	<b>End Position</b>	<b>Element Description</b>	<b>Optional Mandated O/M</b>	<b>Values</b>	<b>Customer Data Element Name</b>
DOCUMENT-TYPE	A3	1	3	Indicates the type of document being processed	M	Three position numeric field. For this document the values is "083".	
AGCY-CODE	A2	4	5	The first level of the organizational structure codes used to identify the agency as defined by the National Finance Center.	M	Two position alphanumeric field. For a list of valid values, see TMGT Table 023, Agency/Bureau.	
PERSONNEL-OFFICE-IDENTIFIER	A4	6	9	An identifying code assigned by the Office of Personnel Management to a Federal civilian personnel office authorized to appoint and separate employees and maintain personnel	M	Four position numeric field. For a list of valid values, see TMGT Table 001, Personnel Office Identifier Name and Address.	
BATCH-NO-PERSONNEL	A4	10	13	Number assigned by a personnel office to identify different batches of documents transmitted to the National Finance Center.	M	66XX - The document remains in suspense until corrective action is taken. 67XX - The document remains in suspense for one pass and coded for deletion unless some type of positive action is taken.	
SSNO	A9	14	22	A unique identifying number assigned by the Social Security Administration.	M	Employee SSNO	
FILLER	A1	23	23	Unused field	M	SPACES	
PAY-PERIOD-NUMBER	A2	24	25	The number corresponding to the pay period for which this document is being processed.	M	01 through 27	
FILLER	A30	26	55	Unused field	M	SPACES	
USER-ID	A7	56	62	The user identification of the person entering the data.	M	Seven position alpha field.	

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DEPARTMENT-CODE	A2	63	64	Identifies the department of the U. S. government.	M	For a list of valid values, see the OPM Guide to Personnel Data Standards.	
FILLER	A42	65	106	Unused field.	M	SPACES	
FESI-IDENTIFIER-NUMBER	A15	107	121	Identifies transactions in user's system.	O	15 position field.	
UEID	A20	122	141	A unique employee ID (for future OPM use).			
FESI-DOC-EFF-CN	A2	142	143	The effective century of the document.	M	Two position numeric field.	
FESI-DOC-EFF-YR	A2	144	145	The effective year of the document.	M	Two position numeric field.	
FILLER	A5	146	150	Unused field.	M	SPACES	
UNION-CODE	A2	151	152	The union/association code to be established in the database for membership in an organization.	M	See TMGT Table 010, Union and Association Code Address for valid values.	
UNION-LOCAL-CODE	A4	153	156	The code for the local organization.	M	See TMGT Table 010, Union and Association Code Address for valid values.	
UNION-AMOUNT-PER-PAY-PERIOD	A4	157	160	The dollar amount to be deducted each pay period for membership dues.	O	Dollars and cents No entry is required, if the amount is established in TMGT Table 010, Union and Association Code Address. If the Union Percent Deduction field is completed, enter spaces.	
UNION-PERCENT-DEDUCTION	A5	161	165	The percent of base pay to be deducted each pay period for membership dues.	O	No entry is required, if the amount is established in TMGT Table 010, Union and Association Code Address. If the Union Amount Per Pay Period field is completed, enter spaces.	
UNION-DEDUCTION-	A1	166	166	An indicator used to determine the method	M	1=biweekly fixed amount	

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INDICATOR				of deduction for union dues.		2=percent of base wages 3=special handling (UNION-AMOUNT-PER-PAY-PERIOD, and UNION-PERCENT-DEDUCTION must be spaces) 4=National amount- percentage of base pay Chapter amount-flat amount. 5=National amount- percentage of base pay Chapter amount-percentage of national amount. Codes 4 and 5 are for Agencies 10, 68, and 98 only.	
FILLER	A3284	167	3450	Unused field.	M	SPACES	